

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, May 7, 2019 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Kirk Lund; Laura Payne, Secretary; James Schroeder; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of March 25, 2019, Human Resources Committee Minutes
8. Establish 2020 Non-classified hourly rate of pay
9. Discussion and possible action to create one full-time Maintenance Worker II position and elimination of two 1000-hour Maintenance Worker I positions at the Fair Park
10. Discussion and possible action to create one full-time Assistant Corporation Counsel position in the Corporation Counsel Office to provide legal support to the Human Services department
11. Discussion and possible action to accept new funding from the Crisis Innovation Incentive Awards Application and to create one full-time Intake Worker position at Human Services
12. Discussion and possible action to amend the Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (now known as "ThriveED") to fill the vacant Managing Director/Business Development position in the Economic Development department to be shared with Dodge County
13. Discussion and update on review of Personnel policies and the Personnel Ordinance
14. Review of April, 2019 Monthly Financial Reports for Human Resources and Safety
15. Report from Human Resources Director:
 - a. March, 2019 monthly accomplishments and goals
 - b. April, 2019 monthly accomplishments and goals
 - c. Vacant position requests
 - d. Emergency Help requests
 - e. Leave of Absence requests
 - f. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
16. Set next meeting date and agenda items
17. Adjournment

Next scheduled meeting: Tuesday, May 21, 2019 at 8:30 a.m.; Tuesday, June 18, 2019 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.